

# Media Price List and Order Form

Send to: **Sioux Falls Arena**  
 1201 West Ave. N, Sioux Falls, SD 57104  
 (605)367-7288 FAX: (605)338-1463

Name of Event & Date: \_\_\_\_\_ Date Ordered: \_\_\_\_\_  
 Exhibitor: \_\_\_\_\_ Booth #: \_\_\_\_\_  
 Address: \_\_\_\_\_ Payment: Cash Check MC Visa (circle)  
 Order By (Name & Title – *Please Print*) \_\_\_\_\_  
 Credit Card #: \_\_\_\_\_ Expiration Date on Credit Card: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Items checked below are at the expense of the exhibitor at the rates shown below. Sioux Falls Arena equipment and services are being furnished subject to the regulations on the back page. **Orders will be completed only after payment in full is received.**

**A. TELEPHONE:**

Qty.	ADVANCE RATE	FLOOR RATE	# of days	Total
_____ Telephone Extension (Line Only) (Additional charge for long distance calls)	\$30/day; \$90/show	\$40/day; \$120/show	x _____ = _____	
_____ Modem Lines (Additional charge for long distance calls)	\$50/day; \$125/show	\$60/day; \$150/show	x _____ = _____	
_____ Telephone Instruments (phones)	Included with line rate (\$100 instrument deposit)			_____
_____ Single Computer Internet DSL Access:	\$75/day; \$150/multiple day show			_____
_____ Wireless Network	quoted separately			_____
Sub Total				\$ _____

**B. WATER, DRAIN (Availability based on your booth location):**

Qty.	# of ADVANCE RATE	FLOOR RATE	days	Total
_____ Water	\$25.00/day	\$30.00/day	x _____ = _____	
_____ Drain	\$25.00/day	\$30.00/day	x _____ = _____	

**C. COMPRESSED AIR (Availability based on your booth location):**

Qty.	# of ADVANCE RATE	FLOOR RATE	days	Total
_____ Compressed Air	\$60.00/show	\$80.00/show	x _____ = _____	

(Client needs to provide 50' of air line for hook-up)

**D. NATURAL GAS (Availability based on your booth location):**

	Total
Please call ahead for quote	= _____

Payment Received

Sub Total \$ \_\_\_\_\_  
**AMOUNT PAID \$ \_\_\_\_\_**

Amount Schedule: cash, check (payable to the Sioux Falls Arena), MasterCard, VISA

## IMPORTANT CONDITIONS AND REGULATIONS

1. Advance order (paid in full) must be received a minimum of seven (7) days prior to scheduled exhibitor arrival for move in.
2. Payment in Full must be rendered prior to start of show. Please DO NOT send cash in the mail.
3. Credit will not be given for phone service installed and not used.
4. All material and equipment furnished by Sioux Falls Arena for this service order shall remain in the Sioux Falls Arena and shall be removed **ONLY** by Sioux Falls Arena personnel at the close of the show.
5. Rates quoted for connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment or special wiring. Rates for special services such as placing cards or relocating service(s) will include a labor charge.
6. All equipment, regardless of source of power, must comply with all federal, state and local safety codes.
7. Claims will not be considered unless filed by exhibitor to the Sioux Falls Arena prior to close of show.
8. Rates are based upon current rates and are subject to change without notice.
9. Under no circumstances shall anyone other than authorized Sioux Falls Arena personnel make connections.
10. An obstruction blocking connections to any lines are subject to relocation as necessary.
11. The above listed conditions and regulations are not all inclusive, additional rules will be given as applicable.

	<p>For Sioux Falls Arena use only</p> <p>Completed by _____</p> <p>Date _____</p> <p>Comments _____</p> <p>_____</p>
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